

# International Student Transfer Release Form



**ONLY international students currently attending an educational institution in the United States should complete this form.**

As an F-1 international student, you may transfer from one school to another. However, a school change must be recorded within the US Government's SEVIS database. If you plan to transfer to Saint Francis University, please complete section 1 of this transfer release form. Section 2 must be completed by a Designated School Official (DSO) at your previous school. When we receive this form and you have been admitted to Saint Francis University and you have submitted evidence of your financial backing, we will issue a new I-20.

## Section 1: To be completed by the student

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
Last/family First/given month/day/year

Last day enrolled at your current institution: \_\_\_\_\_

## Section 2: To be completed by DSO or International Student Advisor

Is this student in SEVIS? \_\_\_No \_\_\_Yes If yes: SEVIS ID \_\_\_\_\_

When was/will the student be released for transfer in SEVIS? \_\_\_\_\_

Please release the student for transfer to Saint Francis University.

Dates of any authorized CPT: \_\_\_\_\_

Dates of any authorized OPT: \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Name/title of DSO/International Advisor

\_\_\_\_\_  
Institution

\_\_\_\_\_  
E-mail

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Please FAX or mail this form to:**

**Saint Francis University  
Office of Admissions  
Loretto, PA 15940-0600  
FAX: 814-472-3335**